



## JOB DESCRIPTION

<b>Title:</b> Construction Supervisor	<b>Employment Status:</b> Substitute/Temporary
<b>Department:</b> Real Estate Development	<b>FLSA Status:</b> Non-Exempt
<b>Reports to:</b> Construction Manager	<b>Supervises:</b> Volunteers, AmeriCorps members, Contractors, Homeowners

### GENERAL DESCRIPTION:

This position is responsible for overseeing Habitat for Humanity construction projects that range from single to multi-family, including 1 and 2 story homes. The ability to work effectively with a diverse group of individuals is required. You will interact with AmeriCorps members, volunteers, Habitat partner families, city inspectors, and subcontractors. You will be leading crews of various ages and skill sets, while overseeing all of the details of your construction project: deciphering blueprints, meeting local building codes and passing inspections, coordinating material deliveries and subcontractors, managing a build schedule, etc.

### CORE RESPONSIBILITIES:

#### LEADERSHIP

- Acts as an on-site ambassador for the mission of Habitat Metro Denver by demonstrating the core values of integrity, respect, teamwork and continuous improvement.
- Supervises and trains and volunteers on the worksite and ensures that they have a consistently positive experience.
- Under the direction of a Construction Manager, successfully utilizes AmeriCorps members and volunteers as crew leaders.
- Works in partnership with the future homeowners to ensure a meaningful jobsite experience and help them complete sweat equity hours.
- Takes charge of their construction project and oversees all activities on site from framing the subfloor system through acquiring a Certificate of Occupancy.

#### SAFETY

- Effectively communicates to volunteers and contractors that safety is the first priority on the construction site.
- Ensures that all safety policies and procedures established by the affiliate are adhered to at all times, by everyone on our job sites.

#### CONSTRUCTION

- Manages each construction project to ensure completion in accordance with the schedule as set by the Construction Manager.
- Effectively communicates with vendors and the Production Warehouse to coordinate the delivery of tools and supplies to the worksite.
- Coordinates subcontractors and manages their activities on site.
- Coordinates building inspections.

**KNOWLEDGE, SKILLS, ABILITIES:**

- Knowledge of residential construction and ability to relay that information to volunteers of varying skill sets.
- Ability to read residential blueprints.
- Ability to solve problems efficiently to maintain forward progress on complicated projects.
- Proven proficiency in peer management and dissemination of pertinent information.
- Outstanding communication and interpersonal skills necessary to communicate clearly and professionally with volunteers, contractors, and suppliers, and coworkers. This job demands collaboration with a team of other supervisors, designers, and many other members of the organization.

**EDUCATION, EXPERIENCE:**

- High school diploma required and Bachelor's degree preferred.
- Minimum two years of direct on-site residential construction experience is required.
- Experience on large multi-family projects preferred.
- Infrastructure and warranty-related experience a plus.
- Organized construction training and education to complement experience is preferred.
- Experience teaching in any capacity a plus.
- Habitat for Humanity or other similar experience is preferred.

**PHYSICAL REQUIREMENTS NECESSARY TO PERFORM THIS JOB:**

- Ability to adequately traverse a residential construction job site (i.e. climbing, lifting, carrying a minimum of 50 lbs., and other similar activities as required).
- Ability to safely use residential construction power tools.
- Ability to safely operate a construction vehicle (pickup truck or similar). A current Motor Vehicle Report is required.

**WORK ENVIRONMENT AND CONDITIONS:**

- Ability to work in exterior environment during a variety of weather conditions.

**Starting hourly pay range:** \$19.47 - \$23.56. Compensation commensurate with applicable experience and education. Non-Benefits Eligible.



*Habitat for Humanity of Metro Denver is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.*