



# Habitat for Humanity of Metro Denver Home Repair Application

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Thank you for your interest in Habitat for Humanity's Home Repair Program!  
If you have questions about qualifications, please call Rhea at 720-382-1723

### FAMILY INFORMATION

The person whose name is on the application below must be one of the people who legally owns and lives in the house to be repaired.

<p style="text-align: center;"><b>Applicant</b></p> <p>Legal Name:</p> <p>What would you like to be called?</p>	<p style="text-align: center;"><b>Social Security Number</b></p>	<p style="text-align: center;"><b>Date of Birth</b></p>
<p style="text-align: center;"><b>Co-Applicant</b> (all deed holders are applicants and must sign the application)</p> <p>Name:</p>	<p style="text-align: center;"><b>Social Security Number</b></p>	<p style="text-align: center;"><b>Date of Birth</b></p>

### CONTACT INFORMATION

Residential Address where you live and where the repair work will be done

\_\_\_\_\_

City	State	Zip Code	How long have you lived here?	Is the mortgage paid off?	If no, how much is the monthly payment?
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Home Phone	Cell Phone, Applicant	Cell Phone, Co-Applicant	Alternate Phone
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Email Address, Applicant	Email Address, Co-Applicant
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<b>List ALL people that live in the home (including applicants)</b>				
Name	Date of Birth	Relationship to Applicant	Gross Monthly Income (before taxes)	Also owns house or on the deed?

How did you find out about the Home Repair program? If you were referred by someone, please let us know their name.

\_\_\_\_\_

Is anyone in your household a US Veteran or currently serving in the Armed Forces? Yes/No Who? \_\_\_\_\_

**PROPERTY INFORMATION**

When did you buy your house? \_\_\_\_\_

What year was your home built in? (leave this blank if you don't know) \_\_\_\_\_

**Please check all of the items you would like repaired or replaced:**

- |                        |               |                 |                  |       |       |
|------------------------|---------------|-----------------|------------------|-------|-------|
| Roof                   | Windows       | Doors           | Porch            | Paint | Fence |
| Gutters and Downspouts | Tree Trimming | Siding and Trim | Outdoor drainage |       |       |

**WILLINGNESS TO PARTNER**

**HABITAT PARTNERSHIP:** An agreement to work hand-in-hand with Habitat for Humanity Metro Denver to restore and strengthen the Globeville, Elyria-Swansea neighborhoods and improve residents' quality of life

	Yes	No
Will you return phone calls and submit paperwork in a timely manner?		
Will you contribute a combination of sweat equity hours and payment to help fulfill Habitat's mission?		
Will you be at your home at all times and working on Habitat for Humanity related activities while work is being completed on your home?		
Will you fully prepare the site in advance for volunteers and contractors? This includes temporarily removing items from your yard and the sides of your house, relocating outdoor pets, mowing the lawn and eliminating weeds and making outdoor areas near the house easily accessible.		
Will you be present and engaged with volunteers and contractors working on your home?		
Will you work on a team with people you don't know, including Habitat staff, volunteers, donors and others? If you are not able to help with construction, will you find other ways to support volunteers?		
Will you attend Habitat for Humanity's Estate Planning class?		
Will you promise not to enter into separate agreements with volunteers, sponsors, or contractors to do additional work at your home?		

If you have concerns about Habitat partnership, please explain: \_\_\_\_\_

\_\_\_\_\_



## Employment Verification Authorization

### To be completed by the employee

Employer: \_\_\_\_\_

Supervisor name: \_\_\_\_\_ Supervisor phone #: \_\_\_\_\_

Supervisor email: \_\_\_\_\_

I \_\_\_\_\_ authorize my employer to provide the below information to Habitat for Humanity of Metro Denver.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

### To be completed by the employer

Name of Employee: \_\_\_\_\_

Employment start date: \_\_\_\_\_

Annual Salary: \_\_\_\_\_

Hourly wage: \_\_\_\_\_ Hours/week: \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please return to Rhea Oberst at [roberst@habitatmetrodenver.org](mailto:roberst@habitatmetrodenver.org) or fax 303-534-2727



## Insurance Verification Authorization

**Insurance Company Name** \_\_\_\_\_

**Agent Name** \_\_\_\_\_

**Agent Phone** \_\_\_\_\_

**Policy #** \_\_\_\_\_

**I authorize a representative of the above named insurance company to provide Evidence Of (home) Insurance to Habitat for Humanity of Metro Denver.**

**Name** \_\_\_\_\_

**Property address** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## **AGREEMENT AND AUTHORIZATION**

Please read carefully. The signatures of everyone on the deed are required in order for the application to be considered. Check each box to show that you understand the statement and that it is true.

- I certify that I own the property at the address above and use it as my primary residence.
- I intend to continue to occupy my home for at least 2 years.
- I agree to sign the release and waiver of liability, which will not affect the coverage provided by the required homeowner's insurance.
- I certify that in signing this application, I am authorizing Habitat for Humanity of Metro Denver to evaluate my need for home repairs and renovations.
- I certify that I understand that Habitat for Humanity of Metro Denver will obtain a Deed of Trust on my property for the amount of the repair minus my financial contribution (if any) to the project.
- I certify that I understand that Habitat for Humanity of Metro Denver may not be able to provide all the repairs I have requested on this application.
- I certify that I will provide all household income to Habitat for Humanity of Metro Denver and I will allow Habitat for Humanity of Metro Denver to conduct a certification of household income, pull my credit report, verify people on the deed, and make personal visits to my home.
- Habitat for Humanity of Metro Denver assumes all homes contain some lead from lead-based paint, and Habitat for Humanity is a certified firm for lead-based paint renovations. As such I agree to allow Habitat to mitigate and dispose of lead-based paint according to EPA regulations.
- I certify that I will notify Habitat for Humanity of Metro Denver of any changes to my financial or living situation as soon as they occur.
- I certify that Habitat for Humanity of Metro Denver has permission to search for all adult members of my household on the sex offender registry.
- I certify that I understand that this application and all copies of supporting documents will become the property of Habitat for Humanity of Metro Denver and will not be returned to me, and that Habitat for Humanity of Metro Denver will keep the original application on file for three years, whether or not it is approved.
- I certify that I will communicate program information and requirements, an explanation of repairs to be made, and any property lien information with all other titleholders (if any) of the property listed on this application.
- I certify that the information on this application is accurate.

### **Signature of all persons listed on the deed:**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Co-applicant Signature**

\_\_\_\_\_  
**Date**



We are pledged to the letter and spirit of US policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.