



Home Repair Application

If you have questions about qualifications, please call Rhea at 720-382-1723.

Office Use Only	
RE #	<input type="text"/>
Rec'd	<input type="text"/>
% AMI	<input type="text"/>

APPLICANT INFORMATION

All deed holders are applicants and must sign the application.

_____	_____	_____
Applicant Name	Social Security # or ITIN	Date of Birth
_____	_____	_____
Co-Applicant Name	Social Security # or ITIN	Date of Birth

CONTACT INFORMATION

_____ Do the applicants live at this address? (yes/no) _____
 Address (where the repairs are needed)

_____	_____	_____	_____	_____	_____
City	State	Zip Code	How long have you lived here?	Are you still paying the mortgage?	If yes, how much is the monthly payment?

_____	_____	_____	_____
Home Phone*	Cell Phone, Applicant	Cell Phone, Co-Applicant	Alternate Phone

*Please list at least two phone numbers for us to contact you.

_____	_____
Email Address, Applicant	Email Address, Co-Applicant

PROPERTY INFORMATION

Please circle all of the items you would like for us to look at:

- | | | | | | |
|------------------------|---------------|-----------------|---------------|-------|-------|
| Roof | Windows | Doors | Porch | Paint | Fence |
| Gutters and Downspouts | Tree Trimming | Siding and Trim | Accessibility | | |

- I certify that in applying to this program, I am authorizing Habitat for Humanity of Metro Denver to evaluate my need for home repairs.
- I certify that I understand that Habitat for Humanity of Metro Denver may not be able to provide all the repairs I have requested on this application.

HOUSEHOLD INFORMATION

You must list ALL of the people who live AT THIS PROPERTY.

This includes:

Applicants

Adult Children

Renters

Children

Seniors

Roommates

People living in the basement

Name	Date of Birth	Age	Relation to Applicant
			Self

Please initial and sign below:

_____ I certify that I have listed every person who lives at our address on this application.

_____ I understand that Habitat for Humanity staff and volunteers will be visiting my home. If there are household members that are not listed on the application, it will be considered fraud and will result in our termination from the program. If Habitat has incurred costs associated with our project, then we will receive no refund of any payments that we have made.

Signature of Applicant

Signature of Co-applicant

How did you find out about the Home Repair program? If you were referred by someone, please let us know their name so that we can thank them. _____

WILLINGNESS TO PARTNER

HABITAT PARTNERSHIP: An agreement to work in close collaboration with Habitat for Humanity of Metro Denver to restore homes, strengthen communities and improve residents' quality of life.

- Will you return phone calls and submit paperwork in a timely manner? Yes No
- Will your family contribute a combination of sweat equity hours and payment to help fulfill Habitat's mission? Yes No
- Will you be available to be at your home on the first day of construction? Yes No
- Will you fully prepare the site in advance for volunteers and contractors? This includes temporarily removing items from your yard and the sides of your house, relocating outdoor pets, mowing the lawn and eliminating weeds and making outdoor areas near the house easily accessible. Yes No
- Will you attend Habitat for Humanity's Estate Planning class (one session)? Yes No

PAYMENT

Most families pay around 10% of the total cost of their repair project, and the rest is paid for by community *donations* to Habitat for Humanity. Families **can make payments over time** for their financial contribution, and can reduce the amount they are required to pay by doing additional Sweat Equity, or community volunteer work. In order to prevent this program from being used to flip houses for profit, **Habitat for Humanity of Metro Denver will secure the unpaid portion of the project cost with a lien, or Deed of Trust, on the property.** If the home is sold during the first 5 years after the date that the project is completed, then the family will repay Habitat for the work with the proceeds of the sale. In 5 years, the lien will forgive completely and nothing will be due to Habitat. Please feel free to call 720-382-1723 if you have any questions.

If you have concerns about Habitat partnership, please explain: _____



Insurance Verification Authorization

If you are submitting a copy of the declarations page from your homeowner's insurance, then you do not need to complete this form.

Insurance Company Name _____

Agent Name _____

Agent Phone _____

Policy # _____

I authorize a representative of the above named insurance company to provide information about my homeowner's insurance coverage to Habitat for Humanity of Metro Denver.

Name _____

Property address _____

Signature _____ Date _____

AGREEMENT AND AUTHORIZATION

Please read carefully and initial each section as appropriate.

_____ I certify that I own the property at the address above and use it as my primary residence.

_____ I intend to continue to occupy my home for at least 2 years and not sell my home for 5 years.

_____ I certify that I understand that Habitat for Humanity of Metro Denver will obtain a Deed of Trust on my property for the amount of the repair minus my financial contribution to the project.

_____ I certify that I will provide all household income to Habitat for Humanity of Metro Denver and I will allow Habitat for Humanity of Metro Denver to conduct a certification of household income, pull my credit report, verify people on the deed, and make personal visits to my home.

_____ I certify that I will notify Habitat for Humanity of Metro Denver of any changes to my financial or living situation as soon as they occur.

_____ I certify that Habitat for Humanity of Metro Denver has permission to search for all adult members of my household on the sex offender registry.

_____ I certify that the information on this application is accurate.

Signature of all persons listed on the deed:

Applicant Signature

Date

Co-applicant Signature

Date



We are pledged to the letter and spirit of US policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.

Completed Application

Proof of Identity: Copy of Current Colorado Driver's License/ID card or U.S. Passport for everyone who is on the house deed. Text a picture of the IDs to 720-666-5766.

Proof of income, such as:

_____ 2 months of bank statements for **ALL** household members over 18
AND

_____ 2 months of paystubs

_____ statements of public benefits such as Food stamps, Social Security, etc. if applicable

A **Certification of Zero Income Form** must be completed if an adult member of your household is not earning income of any sort. Ask Rhea for this form.

Submit your completed application and additional documents by:



Mail or drop off your completed application to our office at:
3245 Eliot Street, Denver, CO 80211



Fax your application packet to 303-534-2727 Attention: Rhea



Email your application packet to Rhea at roberst@habitatmetrodenver.org



Call Rhea at 720-666-5766 to schedule a time for her to pick up your application packet from your home



The next step is a financial review. The Financial Specialist will contact you if they have any questions regarding your financial documents.