



HFH Metro Denver Youth United

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Youth United Steering Committee Application

Youth United is a Habitat for Humanity International organization that engages youth with Habitat's mission of building decent, safe and affordable homes. The Metro Denver Youth United Steering Committee is comprised of fifteen members ranging in age from 15 to 18. Members organize volunteer opportunities, raise funds to sponsor a home, and engage youth of all ages with Habitat's mission.

This application packet contains 4 pages. Please write clearly or type your application. Complete each question to the best of your ability. You can submit your completed application packet via email to Debbie Isen at disen@habitatmetrodenver.org or you may mail it to Habitat for Humanity of Metro Denver's office: 3245 Eliot St, Denver CO, 80211. If you have questions about the Youth United Steering Committee or this application, please feel free to contact Steering Committee Liaison Debbie Isen at disen@habitatmetrodenver.org or 720-496-2716.

Application Deadline: July 10th, 2015

Name _____ Age _____

Home Address _____ City _____ Zip _____

Primary Phone _____ E-mail _____

School _____ Grade _____

Membership on the Habitat Metro Denver Steering Committee requires regular attendance at meetings, events, and service projects outside of regularly scheduled meetings. **You must be able to make this commitment.** Details of member expectations are included in this application packet. You must read through these expectations and indicate that you are aware of and understand the expectations of membership. You and your parent/guardian must sign the expectations agreement and include it with your application in order to be considered for membership.

Please answer the following questions on a separate sheet(s) of paper:

1. Why do you want to serve on the Habitat Metro Denver Youth United Steering Committee?
2. What other activities do you participate in? Include both school sponsored and non-school sponsored activities. (Please list)
3. Will any of your other activities conflict with your obligations to the Youth United Steering Committee? Please explain.
4. What leadership experiences or skills do you have? If you hold a leadership role, please list your position's responsibilities. If you haven't had the opportunity to serve in a leadership role, please list what you hope to gain from serving as a leader on the Youth United Steering Committee.
5. How is the mission of Habitat for Humanity important to you personally?
6. What do you feel you can contribute to Habitat Metro Denver's Youth United program?

Details of Membership and Expectations

Term Limits

The Youth United Steering Committee shall consist of 15 members who are sophomores, juniors and seniors in high school. The program runs from late August - May. Members who are selected as juniors or sophomores may reapply to serve a second or third term, respectively. The Committee will have 3 officers: chair, vice chair, and secretary. Officers will be elected at the beginning of the term. All members are eligible to run for office.

Subcommittees

All Steering Committee members are required to serve on 1 of 3 subcommittees (details of each subcommittee can be found on page 4 of the application):

- Event Coordination Subcommittee
- Youth Engagement Subcommittee
- Advocacy Subcommittee

Meetings and Attendance

Steering Committee meetings will be conducted 2 times a month. **All meetings will take place at the Habitat for Humanity of Metro Denver Office, 3245 Eliot St., Denver, CO 80211.**

- Meetings will take place on the 2nd and 4th Thursdays of each month from 7pm-8pm.

Important Dates

- August retreat -- Thursday, August 27, 2015 from 7pm – 8pm.
- During September and October, in lieu of the 2nd monthly meeting, Youth United Members are expected to participate in at least one ReStore or construction build day (dates TBD).

Events

- Steering Committee members are required to participate in a total of 4 events per year. These events include:
 - Event planned by subcommittee on which member serves (required)
 - ReStore volunteer day
 - Habitat build or critical home repair volunteer day
 - Event planned by other subcommittee group
 - Denver City Council Meeting (topics: Neighborhoods and Planning, Safety & Wellbeing, Land Use, Infrastructure)
 - Sit in on a college class discussing economic development and community planning

Attendance Policy

- Each Steering Committee member is allowed 5 meeting absences
- Any more that 5 absences will result in a meeting with the Staff Liaison and possible termination of membership
- Any member unable to attend a meeting or an event shall notify the staff liaison by 5:00 p.m. the day preceding the meeting.
- Steering Committee members who do not meet attendance requirements for meetings and/or for events are ineligible to be nominated as an officer in future terms.

Drug and Alcohol Policy

Habitat for Humanity Metro Denver is a drug and alcohol free environment. Any use of such substances during any Youth United event will not be tolerated.

Membership Agreement Form

The following are the expectations of members who are selected to serve on the Youth United Steering Committee. If you cannot meet these expectations, you will not be considered for membership on the Steering Committee. Please initial next to each expectation and sign at the bottom of the form.

- ___ As a member of the Steering Committee I will serve for the entirety of my term
- ___ I have read through and understand the Steering Committee attendance policy
- ___ I understand that all meetings will be held at the Habitat Metro Denver office
- ___ I understand that events and volunteer opportunities may be held outside of the office
- ___ I will arrange transportation for myself to all meetings and events
- ___ I will attend twice monthly Committee meetings
- ___ I will attend the August retreat
- ___ I will attend at least one of the September or October ReStore volunteer days
- ___ I will serve on one of three subcommittees
- ___ I will attend the event organized by my subcommittee
- ___ I will attend a total of 4 events during my term
- ___ I will communicate with the Staff Liaison if I am unable to attend a meeting or event
- ___ I will check my email regularly and respond to emails when asked
- ___ I understand that Habitat for Humanity is a drug and alcohol free environment
- ___ I will adhere to the norms and expectations of the Steering Committee and uphold these standards in my personal conduct while at Committee meetings or events and when representing Youth United in social situations
- ___ I understand that as a member of the Steering Committee I represent Habitat for Humanity Metro Denver, Habitat for Humanity International, and Youth United.

By signing below, I am indicating that both my parent(s)/guardian and I have read and understand the expectations and responsibilities of a Youth United Steering Committee Member.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Parent's/Guardian's Contact Information – Please note, parents and/or guardians will be copied on all emails sent to Youth United members reminding them of upcoming meetings and events.

Parent's and/or Guardian's Name: _____

Parent's and/or Guardian's Phone Number: _____

Parent's and/or Guardian's Email Address: _____

Subcommittee Choice Form

Steering Committee members will not only serve as part of a 15-member team, but they will also serve on a subcommittee of their choosing. Please read the subcommittee descriptions below and indicate your 1st, 2nd, and 3rd choice preference. The Staff Liaison will try to accommodate your first choice when possible.

_____ **Event Coordination**

Members of this subcommittee will work together to coordinate one fundraising event for Youth United. Members should have an interest in organizing large group activities and should possess strong attention to detail. Event coordination members must have a high level of organizational skills and commitment, as the success of fundraising events depends on the forethought and dedication of its members.

_____ **Advocacy**

Members of this subcommittee will be responsible for organizing Act, Speak, Build Week, a Habitat for Humanity International event that engages students across the country in planning activities that raise awareness about Habitat's mission. Members serving on this subcommittee must be willing to represent Youth United in public and in social situations. Members should feel comfortable leading their peers.

_____ **Youth Engagement**

Members of this subcommittee will work as a team to plan events to engage youth between the ages of 5 to 15 in supporting Habitat for Humanity's mission. Members should enjoy working with and planning activities for younger audiences. Since this subcommittee will be responsible for working with a younger age group, members must be sensitive to the interests and needs of these participants. Members should also be comfortable with being a role model for youth when present at youth engagement events and whenever involved in Youth United activities.

Thank you for taking the time to fill out this application! We appreciate your interest in joining the Youth United Steering Committee!

Questions? Comments? Please feel free to write in the box below.