

Volunteer Position Description

Assignment Title: Tool Repair Volunteer

Supervisor: Supply Chain Manager

Major Responsibilities:

- Evaluate, diagnose and troubleshoot broken, damaged and unsafe construction tools
- Develop plans to repair tools
- Collect data to help determine whether to repair or dispose of particular tools
- Research parts suppliers as needed
- Request or purchase parts needed to repair tools
- Repair construction tools
- Test repaired tools to confirm appropriate functioning and safe operation
- Advise Supply Chain Manager if you are uncomfortable or unqualified to repair a tool

Time Commitment:

- Minimum 12 hours per month
- Flexible work hours and schedule

Qualifications:

- Knowledge of safe operation and use of tools and equipment commonly used in residential home construction, including both hand and power tools
- Strong focus on safety, attention to detail and commitment to quality
- Ability to work well with staff and other volunteers
- Mechanical and/or electrical aptitude
- Previous experience repairing construction tools and equipment is a plus
- Ability to lift and manipulate large and/or heavy equipment is helpful

Training:

Supply Chain Manager and Tool Repair Volunteer will create a training plan together.

Service Location:

Construction Warehouse – 520 Raritan Way, Denver, CO 80204.

Benefits to the Volunteer:

- Opportunity to apply specialized skills to support the mission of Habitat Metro Denver
- Invitation to volunteer appreciation events
- Be a part of a great warehouse volunteer community

Impact:

- Reduce the cost of homes
- Contribute to increased safety for volunteers and staff who use tools